

Customer Templates

K&K Glass processes customer supplied templates utilising a state of the art process known as Virtual Digitising. Templates are not required in most instances. Simple shapes with straight edges and curved edges with a true radius can be drawn for processing.

To ensure accurate processing of glass to templates and delivery on time and in full please refer to guidelines as set out below;

Policy Guidelines

1. A full, finished size template with sizes clearly marked on the face for each piece of glass must accompany all orders for glass to templates with no taped, screwed or nailed joints.
2. Detailed CAD drawings are acceptable but must be accompanied with PDF copy.
3. Templates must be delivered to designated template area in front of main dispatch office for inspection, approval and logging to register.
4. Templates are acceptable in any 4mm thick material excluding paper. Where flat cardboard is used it must be a minimum of 6mm thick. Corflute is preferred due to it being lightweight and waterproof.
5. All templates must have smooth and clearly defined edges.
6. Templates must be clearly marked with the client's name, order number (if applicable), contact name for any queries and accompanied by a written order.
7. Templates for products involving coated, patterned or mirrored glass must clearly state which surface is the coated, smooth or mirrored face.
8. Templates to be returned to the customer must be labelled clearly on template and order.
9. All orders cut from templates will incur a complex shape charge, in some instances a Template Handling Fee may apply.
10. Holes and cut out positions on templates must have a clearly defined centre point marked with a cross or supplied with the required hole sizes drilled in the template.
11. Stamp positions must be clearly marked on template/s.
12. Standard industry tolerances apply to all glass produced to templates. (As per AS4667-2000). Lead times dependant on finished product, lead times commence from receipt of purchase order and approved template/s to K&K template standards detailed above.

Templates delivered and logged correctly will be handled with all care but no responsibility. K&K Glass accepts no responsibility for lost or damaged templates or glass if templates were not delivered in line with the above guidelines.

If you have a template outside these guidelines which you believe is acceptable, please contact our customer service team for approval.